

Broadwell Parish Council

Public notice is given for an EXTRAORDINARY meeting of Broadwell Parish Council to be held on 4th December 2023 at the village hall, beginning at 7.30 p.m.

Addressed to Cllr T Leonard (TL) Chairman, Cllr E Ashton (EA), Cllr W Neill (WN), Cllr N Brindley (NB), Cllr A Wodzianski (AW), Cllr R Ross (RR) & Cllr C Morse (CM)

Dear Councillors, you are hereby summoned to attend the above meeting of Broadwell Parish Council, to be held for the purpose of transacting the business listed in the agenda below.

Signed: Tony Leonard Chairman of the Parish Council DATE: 29th November 2023

| Agenda for Broadwell Parish Council | | |
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| 1 | Apologies | Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman. <i>Schedule 12 of the Local Government Act 1972</i> requires a record be kept of the Members present and that this record form part of the minutes of the meeting. |
| 2 | Interest declaration | Members are invited to declare disclosable pecuniary interests and other interests in any items listed on this agenda. |
| 3 | Public Recess | Members of the public are invited to make representations to Broadwell Parish Council on any matters relating to the work of the Council or any item listed on this agenda. (<i>Public Bodies (Admission to Meetings) Act 1960</i>). |
| 4 | General Power of Competence | Members to discuss and resolve they now have the power to act with 'General Power of Competence'. The council confirm that as of today, it meets eligibility in having the criteria set out in the General Power of Competence (Prescribed conditions) 2012 of the following: having a qualified clerk and two-thirds of its members as being elected at the last election held. It is noted this will give the parish council the power to do anything that individuals generally may do as long as they don't break other laws. It is the power of first resort to act. |
| 5 | Exclusion of Public | To make a resolution that pursuant to the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item no.6 of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. |
| 6 | Resignation of Clerk | To discuss and approve the following: 1) To approve the resignation from the new clerk on 9 th November, whose contract started on 8 th November 23. 2) To approve the previous clerk, D Braiden, to act as locum for business continuity from 9 th November 23. 3) To agree and approve the withdrawal of the previous clerk's resignation made at the end of July 23, and to approve her reinstatement to the post of 'Clerk and Responsible Finance Officer` with a new contract. 4) To agree the scale point of pay for the Locum clerking hours with effect from 9 th November to 4/12/23. 5) To discuss and agree the clerk's weekly hours. |

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| | | <p>6) To review and approve the clerk's salary range and starting scale point.</p> <p>7) To discuss and agree a pension % with NEST for the clerk.</p> <p>8) To agree the start date for the clerk and the signing of the contract by both parties (5/12/23).</p> <p>9) To agree to the national pay rise received from the National Joint Council for an annual rise of £1925 (same as last year) for every scale point (£1 per hour) backdated to 1/4/23.</p> <p>10) To approve the payment of hours worked by the exiting clerk for work carried out from 8/11/23 to 12/11/23 – 10.5 hours.</p> <p>11) To approve the payment of the 5 hours still owing to the previous outgoing clerk during handover and attending the meeting on 8/11/23.</p> |
| 7 | Meeting schedule | <p>1) To approve the cancellation of the meeting that was scheduled for the 14th December.</p> <p>2) To discuss and agree a schedule of 6 bi-monthly meetings. Suggest - January, March, May, July, September, November to tie in with important work dates.</p> |
| 8 | Stow NDP | To discuss and approve the parish council's actions and comments for the next stage. |
| 9 | Planning | <p>To consider the following planning applications received and agree comments to be submitted: -</p> <p>23/03483/FUL Full Application for Conversion of garage loft and associated works at Loxley House Broadwell Moreton-In-Marsh Gloucestershire GL56 0TL Closing date – 14th December</p> <p>23/03488/FUL Full Application for Replacement garden room to rear of house, along with new traditional window openings at Loxley House Broadwell Moreton-In-Marsh Gloucestershire GL56 0TL Closing Date - 14th December</p> <p>23/01678/FUL Full Application for Addition of entrance door, replacement windows and other associated works to Annex at Manor Farm Broadwell Moreton-In-Marsh Gloucestershire GL56 0YD Closing Date – 2nd November (expired and for info only re bat loft)</p> |
| 10 | Budget | To discuss the estimated budget received from the clerk and decide next action for approval. |
| 11 | Projects | To approve quote for the additional works to the bus shelter for replacing the guttering following recent roof works and which fund this will be taken from. |
| 12 | Correspondence | To receive correspondence from Cotswold District Council regarding polling station reviews. To note that Broadwell's polling station remains at the village hall. |
| 13 | Close | To record the end of the meeting. |